

# Downloading For Home Use

1. Open <http://support.ccsd.k12.wy.us/software.html>

2. Click on the Macintosh software link or the PC software link.

3. Click on the FirstClass software for your operating system.

4. After the file is done downloading, install the FirstClass software.

5. When the software has been installed a login screen will come up.

6. Click on the Advanced button in the login screen.



7. Click on the Setup button and a new screen will open.

8. Make sure the connect via box contains internet.fcp

9. Your user id may be saved in the box next to user id but don't save your password or anyone will be able to send or receive mail under your name.

10. Click on the box next to server and enter mail.ccsd.k12.wy.us.

11. Click save.

12. Please contact the technology department for your user name and password.

